

Important other matters

1. You will be required to pay a minimum of £200 advance rent deposit and sign a legally binding Tenancy Agreement for the standard contract period before taking up residence.
2. Rent is payable in advance. You can choose to pay your rent in full when accepting the contract offered. (Extra days will be charged for early arrival prior to the start of the standard contract dates.) Payment in three instalments is available by direct debit – please see payment information for full details. Please note that late payments may incur an administration charge of up to £50.
3. You are required to stay in residence for the full period of your contract unless you obtain another suitable Northumbria University student who is not living in University accommodation (a 'successor') to take over your room, and permission to leave. If another student does take over your Tenancy, you will be required to pay a £50 administration fee.
4. However, if you are a new student studying at Northumbria for the first time and for at least a full academic year, and you leave your course, as long as you notify the Accommodation Office on or before 16 December 2011, the University will accept four weeks' notice period from the date of notification to terminate your Tenancy Agreement. You must contact the Accommodation Office to confirm your withdrawal from the University otherwise you will remain liable for the full contracted period.
5. Rent payments cannot be varied if you arrive late or leave early.
6. All appliances brought into the residence that receive a TV signal require a TV licence; this includes televisions, computers, laptops and mobile phones.
7. Please ensure your electrical appliances are safe and in good working order. Appliances brought from overseas must comply with UK electrical safety standards, must be compatible with European voltages 220–250V and must be used with the correct adaptor. Equipment and adaptors that do not comply with EU standards may be removed for safety.
8. The University is committed to the safe undertaking of all works that affect the fabric or services of the building. All residents, whether living in or visiting our buildings, are also required to understand their responsibilities with respect to maintaining safe and healthy environment in which to work, study and live; this includes ensuring that a safe environment is maintained for staff, contractors and visitors e.g. do not leave cables trailing. **Users of the building are prohibited from undertaking any intrusive work in the building i.e. do not make a hole in the wall (please use the pin boards provided) or drive any nail, screw or other article into any part of the building or affix any placard or other object to any part of the building.**

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2011 ENTRY

sleep study live
northumbria

Clapham House



Residence Details

Address: Clapham House, 100 John Dobson Street, Newcastle upon Tyne, NE1 8YW

Location: 5–10 minutes walk from the City Campuses

Phone: +44 (0) 191 227 4209 (office hours only)

Room types: City self-catered single rooms

Please refer to your Tenancy Agreement and offer letter for further details.

Description: A seven-storey complex immediately adjacent to campus, offering around 120 single student rooms in four bedroom flats. Each flat has a good sized lounge and separate kitchen with cooker, fridge and freezer. Each bedroom has a bed, wardrobe, drawers, desk and chair. All residences provide central lighting, although all students are advised to bring a desk lamp with them for study purposes. Kitchens are not equipped with cooking utensils, crockery, cutlery, or kettles or irons, so you should bring or buy your own. A laundrette is available on site. Limited cycle storage is available.

Telephone/internet access: Students can connect to the internet in their room. The basic level of service is included in the rent and upgrades can be bought from the service provider. Further information can be found at

www.freewiretv.com/northumbria

Most flats have a telephone line which can be reconnected, or telephone lines can be installed, at students' own cost.

Insurance: Insurance for your personal possessions is included in the rent.

For more information see

www.cover4students.com/blockhalls

Fuel costs for heating, lighting, cooking and electrical appliances are included in the rent. However, each flat has individual meters for electricity. Meter readings will be taken periodically, further charges may be levied if electricity consumption is excessive. There are no gas appliances. Water and sewerage charges are also included in the rent.

Cleaning: Residents are responsible for cleaning the flat daily, but we do normally provide a limited cleaning service once a week for the following areas: shower, toilet and kitchen. Bedroom cleaning is not provided. A vacuum cleaner is available within the flat.

Bedding: No bedding or linen is provided, so you should bring or buy your own. Local shops are generally open Monday to Saturday between 9.00 and 17.00 hours and Sunday 11.00 and 17.00 hours. Residents are responsible for laundering linen and bedding.

Clapham House

Parking: There is no parking available on site other than for arrival and departure of students.

No smoking: Smoking is not permitted anywhere within this residence.

Contact names: The member of staff in the Accommodation Office who deals with the administration of Clapham House is **Jack Pellew**. The Private Housing Coordinator who supervises the University Management Scheme and looks after the buildings and welfare of students is **Colin Bradley**.

Viewing Arrangements: You are advised to view Clapham House before accepting the offer. Every effort will be made to show you the room you have been offered, although this will not always be possible owing to cleaning and maintenance work, and short stay guests over the summer period. If it is not possible to look at your room, you will be shown an identical or similar room and the position of your room within the residence. Unfortunately, once an offer of accommodation has been made, we cannot change the room offered.

We do appreciate you may not be able to view the accommodation within the seven day acceptance period, but please note that for all offers made before 26 August, the last date for viewing is 9 September. However, we must ask you to reply promptly to your offer of accommodation, within the seven-day period, to enable us to allocate all rooms efficiently and offer University accommodation to as many students as possible.

Rooms will only be available to view by prior arrangement. You MUST telephone to make an appointment. Students arriving without an appointment will not be shown their room, as staff are not always available and/or have other commitments.

TO MAKE AN APPOINTMENT, PHONE +44 (0)191 261 0134 and ask to speak to the Accommodation Operations Manager. If necessary, leave a message and your call will be returned. If your call is not returned in 24 hours, phone +44 (0)191 227 4209.

This arrangement is based on viewing prior to the main registration intake in September; arrangements throughout the year will vary depending on the residence.

Every effort will be made to show you your accommodation or similar accommodations on request.

