

Important other matters

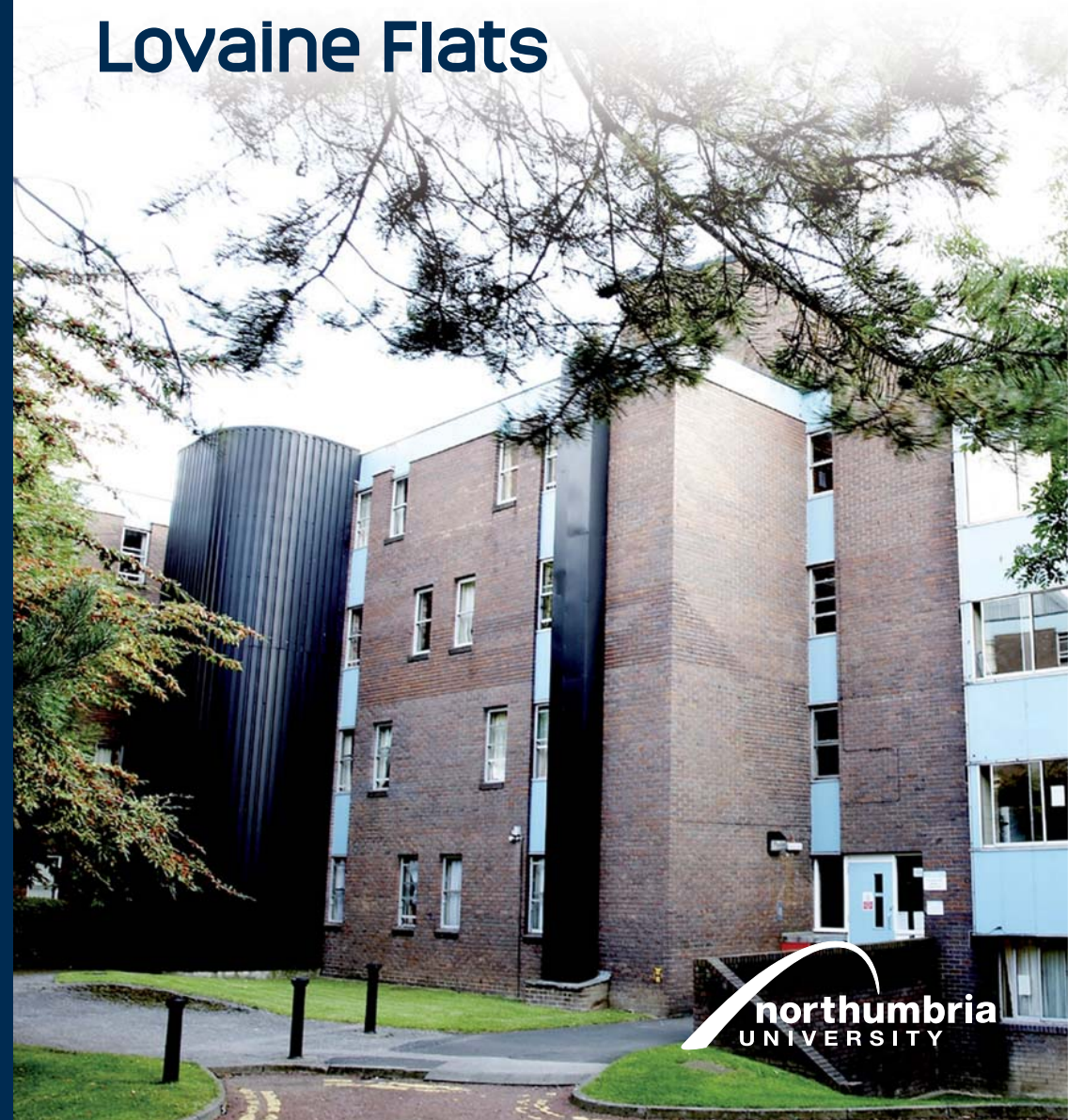
1. You will be required to pay a minimum of £200 advance rent deposit and sign a legally binding Tenancy Agreement for the standard contract period before taking up residence.
2. Rent is payable in advance. You can choose to pay your rent in full when accepting the contract offered. (Extra days will be charged for early arrival prior to the start of the standard contract dates.) Payment in three instalments is available by direct debit – please see payment information for full details. Please note that late payments may incur an administration charge of up to £50.
3. You are required to stay in residence for the full period of your contract unless you obtain another suitable Northumbria University student who is not living in University accommodation (a 'successor') to take over your room, and permission to leave. If another student does take over your Tenancy, you will be required to pay a £50 administration fee.
4. However, if you are a new student studying at Northumbria for the first time and for at least a full academic year, and you leave your course, as long as you notify the Accommodation Office on or before 16 December 2011, the University will accept four weeks' notice period from the date of notification to terminate your Tenancy Agreement. You must contact the Accommodation Office to confirm your withdrawal from the University otherwise you will remain liable for the full contracted period.
5. Rent payments cannot be varied if you arrive late or leave early.
6. All appliances brought into the residence that receive a TV signal require a TV licence; this includes televisions, computers, laptops and mobile phones.
7. Please ensure your electrical appliances are safe and in good working order. Appliances brought from overseas must comply with UK electrical safety standards, must be compatible with European voltages 220–250V and must be used with the correct adaptor. Equipment and adaptors that do not comply with EU standards may be removed for safety.
8. The University is committed to the safe undertaking of all works that affect the fabric or services of the building. All residents, whether living in or visiting our buildings, are also required to understand their responsibilities with respect to maintaining safe and healthy environment in which to work, study and live; this includes ensuring that a safe environment is maintained for staff, contractors and visitors e.g. do not leave cables trailing. **Users of the building are prohibited from undertaking any intrusive work in the building i.e. do not make a hole in the wall (please use the pin boards provided) or drive any nail, screw or other article into any part of the building or affix any placard or other object to any part of the building.**

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2011 ENTRY

sleep study live
northumbria

Lovaine Flats



Residence Details

Address: Lovaine Flats, Northumbria University City Campus, Newcastle upon Tyne, NE1 8SU

Location: City Campus West, five minutes walk to City Campus East

Phone: +44 (0) 191 227 4047 (office hours only)

Room types: City self-catered single rooms

Please refer to your Tenancy Agreement and offer letter for further details.

Description: A four-storey complex comprising 252 centrally heated single study bedrooms in self-contained flats of five or seven bedrooms per flat (no lifts). Bedrooms are furnished with a single bed, drawer unit, wardrobe, desk, desk chair and bookshelf. All students are advised to bring a desk lamp with them for study purposes. Each flat has a kitchen with cooker, microwave, fridge/freezer, sink, workspace and cupboards, table and chairs. Kitchens are **not** equipped with cooking utensils, crockery, cutlery, kettles or irons, so you should bring or buy your own. One shower and one toilet are shared between the residents of each flat (five or seven). No washing facilities are provided for clothing, however a launderette is available on site (for a small charge).

Lovaine Flats is designated as a 'Quiet Residence'.

Telephone/internet access: Students can connect to the internet in their room. The basic level service is included in the rent and upgrades can be bought from the service provider. Further information can be found at www.freewiretv.com/northumbria Conventional telephones and telephone lines are not provided and cannot be installed.

Insurance: Insurance for your personal possessions is included in the rent. For more information see

www.cover4students.com/blockhalls.

Fuel costs for heating, lighting, cooking and electrical appliances are included in the rent. The University reserves the right to levy further electricity charges where consumption is excessive.

Cleaning: Residents are responsible for cleaning their flat, bedroom and communal areas on a regular basis. We do provide a limited "top up clean" for microwaves and cookers on a weekly or fortnightly basis. A mop, bucket and vacuum cleaner are available to use. Students are required to take all rubbish/trash to the refuse and recycling bins.

Bedding: No bedding or linen is provided, so you should bring or buy your own. A linen pack containing one pillowcase, two sheets, one duvet cover, one duvet and one pillow can be purchased at a cost of £30.00 at this residence. Local shops are generally open Monday to Saturday between 9.00 and 17.00 hours and Sunday 11.00 and 17.00 hours. Residents are responsible for laundering linen and bedding.

Lovaine Flats

Parking: Parking is not available on the City Campus, except in exceptional circumstances e.g. disability. Students needing parking permits under these circumstances may apply for them from Campus Services by contacting the Admin Office on +44 (0) 191 227 4100 or +44 (0) 191 227 3394.

No smoking: Smoking is not permitted **anywhere** within this residence.

Contact names: The member of staff in the Accommodation Office who deals with the administration of Lovaine Flats is **Beverley Charlton**. The House Manager, who is based nearby in Claude Gibb Hall and looks after the building and welfare of students, is **Ann Gibson**.

Viewing Arrangements: You are advised to view Lovaine Flats before accepting the offer. Every effort will be made to show you the room you have been offered, although this will not always be possible owing to cleaning and maintenance work, and short stay guests over the summer period. If it is not possible to look at your room, you will be shown an identical or similar room and the position of your room within the residence. Unfortunately, once an offer of accommodation has been made, we cannot change the room offered.

We do appreciate you may not be able to view the accommodation within the seven day acceptance period, but please note that for all offers made before 26 August, the last date for viewing is 9 September. However, we must ask you to reply promptly to your offer of accommodation, within the seven-day period, to enable us to allocate all rooms efficiently and offer University rooms to as many students as possible.

Rooms will only be available to view by prior arrangement and during office hours. You MUST telephone to make an appointment. Students arriving without an appointment will not be shown their room, as staff are not always available and/or have other commitments.

TO MAKE AN APPOINTMENT, PHONE +44 (0) 191 227 4047 or 4044 and ask to speak to the House Manager

If necessary, leave a message and your call will be returned. Please do NOT phone the Accommodation Office.

This arrangement is based on viewing prior to the main registration intake in September; arrangements throughout the year will vary depending on the residence. Every effort will be made to show you your or similar accommodation on request.

Arrival information: Please report to Claude Gibb Hall to collect your keys.