

Important other matters

1. You will be required to sign a legally binding Tenancy Agreement for the standard contract period before taking up residence.
2. You are required to stay in residence for the full period of your contract unless you obtain a suitable student, who is not living in University accommodation, (a suitable 'successor') to take over your room, and authorisation from Liberty Living staff. If another student does take over your Tenancy, you will be required to pay an administration fee.
3. However, if you are a new student studying at Northumbria for the first time and for at least a full academic year, and you leave your course, as long as you notify the Accommodation Office on or before the 16 December 2011, the University will accept four weeks' notice period from the date of notification to terminate your Tenancy Agreement. You must contact the Accommodation Office to confirm your withdrawal from the University otherwise you will remain liable for the full contracted period.
4. Rent payments cannot be varied if you arrive late or leave early.
5. All appliances brought into the residence that receive a TV signal require a TV license; this includes televisions, computers, laptops and mobile phones.
6. Please ensure your electrical appliances are safe and in good working order. Appliances brought from overseas must comply with UK electrical safety standards, must be compatible with European voltages 220–250V and must be used with the correct adaptor. Equipment and adaptors that do not comply with EU standards may be removed for safety.
7. The University is committed to the safe undertaking of all works that affect the fabric or services of the building. All residents, whether living in or visiting our buildings, are also required to understand their responsibilities with respect to maintaining safe and healthy environment in which to work, study and live; this includes ensuring that a safe environment is maintained for staff, contractors and visitors e.g. do not leave cables trailing. **Users of the building are prohibited from undertaking any intrusive work in the building i.e. do not make a hole in the wall (please use the pin boards provided) or drive any nail, screw or other article into any part of the building or affix any placard or other object to any part of the building.**

Contact names:

The member of staff in the Accommodation Office who deals with the administration of Quay Point is **Susannah Clegg**, and there is a team of staff at Quay Point to help you – contact the Reception Team on +44 (0)191 233 1344.

Quay Point



Residence Details

Address: Stepney Lane, Newcastle upon Tyne, NE1 6PZ

Location: 5–10 minutes walk from the City Campuses

Phone: +44 (0) 191 233 1344 (office hours only)

Room types: City en suite single rooms and double rooms, self-catered

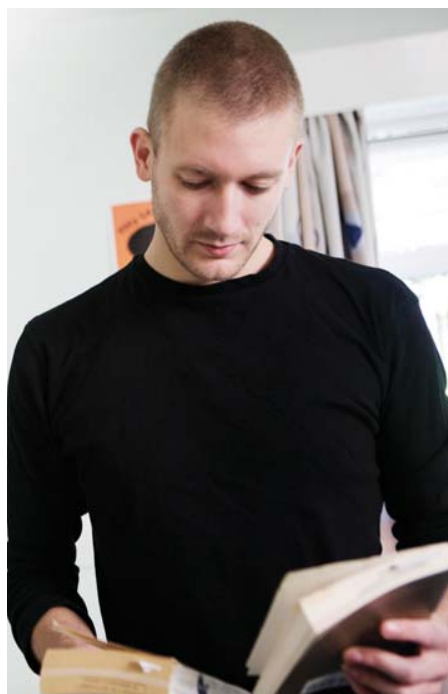
Please refer to your Tenancy Agreement and offer letter for further details.

Description: A six to seven-storey complex built in 2005 comprising 695 single and double study bedrooms (612 single, 83 doubles) within self-contained flats with six bedrooms per flat.

Owned and managed by *Liberty Living*, a large student accommodation provider with schemes in many UK cities. Quay Point is let exclusively by Northumbria University.

There is lift access throughout. Single bedrooms are furnished with a single bed, bedside cabinet, fitted wardrobe, desk, chair and bookshelf. Double bedrooms are furnished with a double bed, bedside cabinet, fitted wardrobe, desk, chair and bookshelf. Each room has a private bathroom with shower, toilet and washbasin. All students are advised to bring a desk lamp with them for study purposes. Each flat has a kitchen/living room with cooker, microwave, ironing board, fridge/freezer, sink, workspace and cupboards, table and chairs; there is also a communal TV with Sky package and TV licence provided at no extra cost. (Please

note, the TV licence does not cover TVs in bedrooms.) Kitchens are **not** equipped with kettle, toaster, cooking utensils, crockery, cutlery or irons, so you should bring your own. External cycle storage is available. A launderette is available on site. There is comprehensive CCTV coverage and 24-hour security.



Quay Point

Internet/telephone: PCs and laptops can connect to the internet on payment of a one-off fee of approximately £160 for the year for the basic package. There is a telephone in each room with no connection fee.

Insurance: Insurance for your personal possessions is included in the rent.

Fuel costs for heating, lighting, cooking and electrical appliances are included in the rent. Each flat has individual heating controls and an electricity meter. Meter readings will be taken periodically, and further charges may be levied if consumption is excessive.

Cleaning: Residents are responsible for cleaning their own bedroom and the kitchen/living room. The owner will be responsible for the cleaning of communal corridors, stairwells and public reception areas on the ground floor. A mop, bucket, vacuum cleaner and ironing board are provided in each flat.

Bedding: No bedding or linen is provided, so you must bring or buy your own. Residents are responsible for laundering all of their own linen and bedding. Bedding packs are available to purchase, if requested at least 14 days in advance of moving in. Local shops are generally open Monday to Saturday between 9.00 and 17.00 hours and Sunday between 11.00 and 17.00 hours.

Please note: There are no parking facilities available at this residence.

Viewing Arrangements: You are advised to view Quay Point before or after accepting the offer.

We do appreciate you may not be able to view the accommodation within the seven day acceptance period, but please note that for all offers made before 26 August, the last date for viewing is 9 September. We must ask you to reply promptly to your offer of accommodation within the seven day period, to enable us to allocate all rooms efficiently and offer University accommodation to as many students as possible.

Rooms will only be available to view by prior arrangement and during office hours. You MUST telephone to make an appointment. Students arriving without an appointment will not be shown a room, as staff are not always available and may have other commitments.

TO MAKE AN APPOINTMENT, PHONE +44 (0) 191 233 1344.

Please do NOT phone the University Accommodation Office.

This viewing arrangement is based on the main registration intake prior to September; arrangements though out the year will vary depending on the residence. Every effort will be made to show you your or similar accommodation on request.