

University Deposit Policy for Northumbria Research Link

Deposit of research outputs in Northumbria Research Link: University Policy

Northumbria University recognises its research activities and outputs as key assets and has created Northumbria Research Link, an open access repository, for all of its published / public research material.

The key objectives of Northumbria Research Link are:

- To facilitate exposure and access to Northumbria's research outputs via an open access repository making it freely available to the scholarly community world wide
- To increase the use and citation of this work, with the benefits this brings both to individual researchers and the University; such citations will also be crucial in determining the outcomes of the forthcoming REF (Research Excellence Framework) where assessment will be increasingly dependent on bibliometric indicators
- To satisfy the requirements of many research funding bodies to publish research in open access format
- To provide a centrally managed record of all of Northumbria's research output.

In order to meet these objectives it is important that the repository contains as complete a record as possible of all published / public research outputs.

The Vice Chancellor's Executive Group has therefore approved a policy that requests staff to deposit details of their published research and other RAE / REF-related research outputs with NRL at the point of publication / performance / exhibition (as appropriate) unless there are circumstances which would preclude such open publication. Where open publication is not possible, for example for reasons of confidentiality, details should still be notified to NRL and the work will be stored in a secure section.

Where possible, an electronic copy of the publication / output should be submitted. Library and Learning Services will check copyright permissions with authors and publishers and will, where permitted, include the full text of publications in the repository; otherwise a bibliographic record of the publication / output will be created, with links to the published material. Non-published outputs, such as performances, artefacts and video output, will be stored in an appropriate multi-media file format such as pdf or jpeg, and it

is important that guidance is sought from LLS in order that such output is properly recorded. It should be noted that failure to deposit work in the Repository may preclude such work from inclusion in the forthcoming Research Excellence Framework exercise (REF), as the Repository will become the *de facto* record of output and there is no intention to undertake any further data collection activity.

Guidelines for submission of work are available at <http://northumbria.ac.uk/nrl> and will be developed to allow Schools to play a coordinating role for their own staff. The NRL Working Group will contribute to this development, and will continue its activities to make the Repository work to best effect for the University and for individual staff members. The Group will be responsible for the continuing implementation of new technologies (for example, data mining) to reduce the administrative requirements involved in populating the repository.

(This policy for the collection and dissemination of the University research output was approved by the Academic Board in June 2009)

Contacts

Further information may be obtained from:

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