**Title of Submission:**

**Principal Applicant**

**/Supervisor:**

**RECOMMENDATIONS.**

**APPROVED:** The submission is approved without modification.

**REQUIRES MINOR AMENDMENTS BEFORE APPROVAL:**

There are some minor ethical issues to be addressed. I have outlined my

concerns in the sections below.

**REQUIRES MAJOR AMENDMENTS BEFORE APPROVAL:**

There are some major ethical issues to be addressed. I have outlined

my concerns in the sections below.

**REJECT:** I have identified significant ethical issues with

the submission and feel it cannot be approved at this stage

Would you like to see the resubmitted ethics documents? Yes

No

Date:

|  |  |
| --- | --- |
| **REVIEWER COMMENTS** | **PI/SUPERVISOR RESPONSE** |
| **Research Question/Aims**  e.g:  Are the research question and/or study aims clear?    ***Comments:*** |  |
| **Design and analysis**  e.g:  Is the design appropriate to the research question?  Are the methods of data collection appropriate to the research question?  ***Comments:*** |  |
| **Sample and Recruitment**  e.g:  Is the sampling approach appropriate to the design?  Is the sample sufficient and achievable?  Is the process of recruitment clearly explained?  Are participants receiving payments for taking part, and if so is the payment appropriate?  If the DBS is ticked, has the appropriate information been included?  ***Comments:*** |  |
| **Consent**  e.g:  Is the approach to consent seeking clear?  Are all necessary recruitment and informed consent documentation included (e.g. letters of permission, letters of invitation)?  Is the information sheet adequate to ensure informed consent?  Are the consent form(s) appropriate?  ***Comments:*** |  |
| **Researcher and Participant Safety**  e.g:  Is there any risk of physical/ psychological/emotional harm for the researcher(s) or the participants?  Have Risk Assessments been referred to where appropriate?  ***Comments:*** |  |
| **Research activities**  e.g  Are the research tasks described clearly?  Will any of the tasks cause physical/psychological distress and if so what attempts have been made to minimise them?  ***Comments:*** |  |
| **Data security, storage, disposal**  e.g:  Have sufficient steps been taken to ensure participant anonymity/confidentiality of data?  Are the arrangements for data storage and disposal clearly outlined?  Are these arrangements in line with University and/or the funding body requirements?  ***Comments:*** |  |
| **Any other comments**  e.g:  Are copies of non-standardised data collection tools (e.g. questionnaires / interview schedules) included and appropriate?  Are recruitment materials included and acceptable?  Is the debrief sheet adequate?  ***Comments*** |  |