

How to navigate to the PGR Training at Northumbria University Blackboard Site

This guide shows you the different ways in which you can navigate to the PGR Training at Northumbria University eLP site, where you can access a variety of training courses and learning resources.

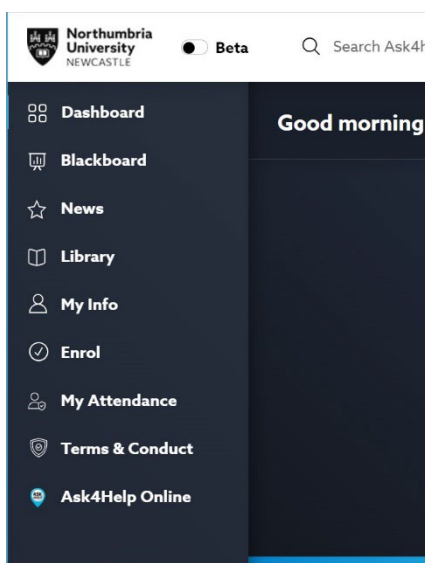
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How to access Blackboard from the Student Portal

Navigate to the University Home Page (www.northumbria.ac.uk), scroll to the bottom of the page and click on **Student Portal** under 'Useful Links'.

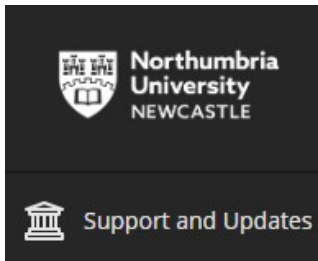


Click on the Blackboard link in the Student Portal menu. You will be redirected to the Blackboard site.

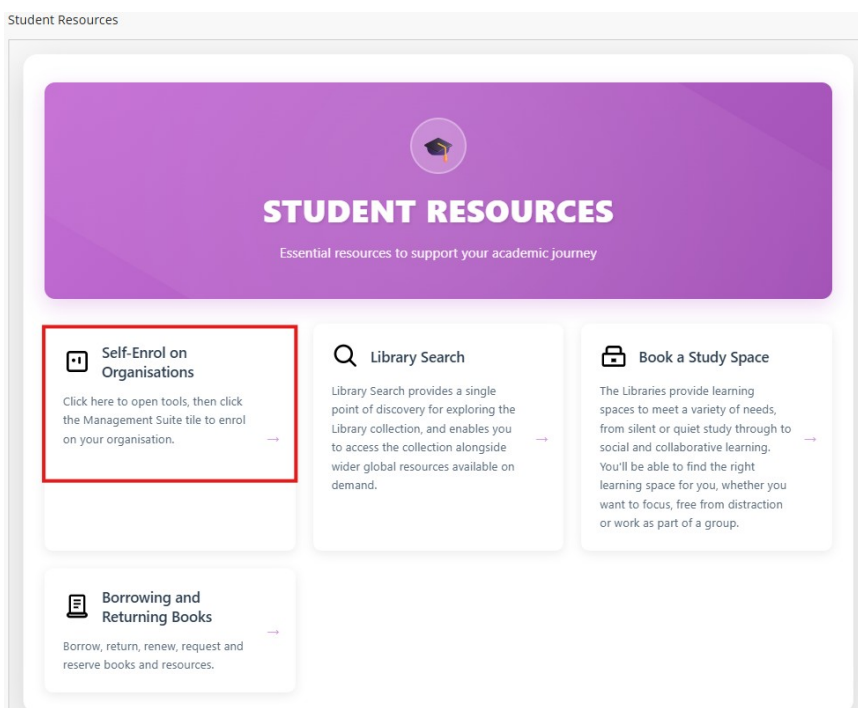


How to self-enrol onto the eLP organization site

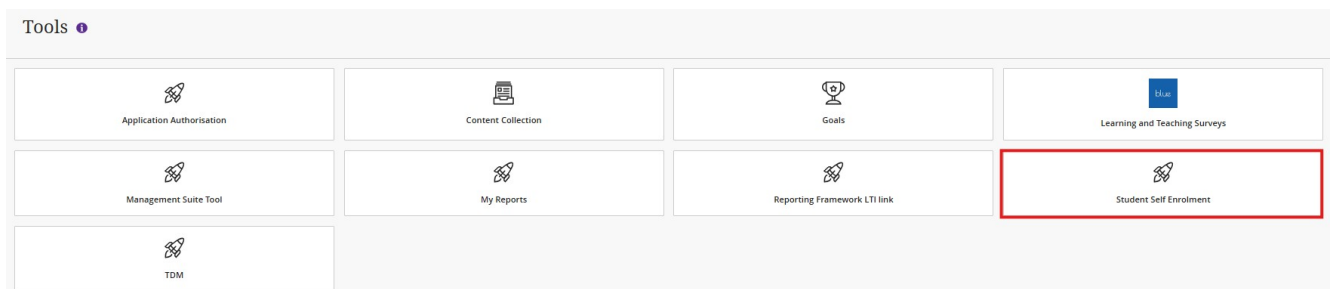
On Blackboard, click **Support and Updates** from the menu on the left-hand side of the screen



Scroll down to **Student Resources** and choose the option **Self-Enrol on Organisations**



You will be directed to a new page, then click on the **Student Self-Enrolment** button



Click on the **Search for Organisation** button



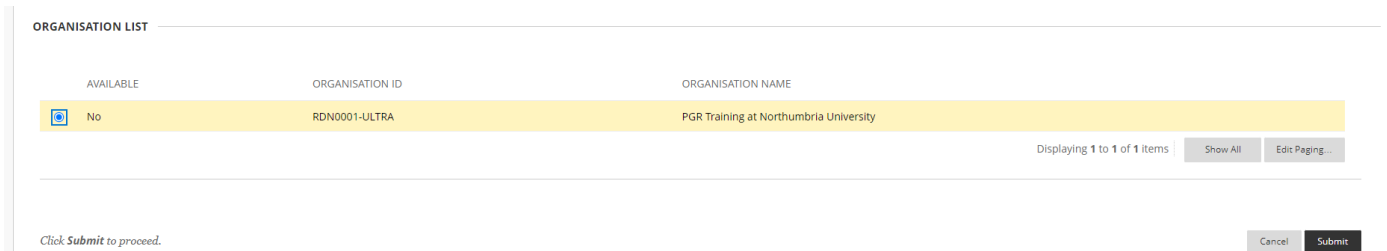
The image shows a web interface titled "Self-Enrol Organisations". Below the title, there is a button labeled "Search for Organisation".

Type in '**RDN0001-ULTRA**' into the search criteria, and click **Go**



The image shows a search form titled "Organisation Search". It includes a "Search" label, a dropdown menu set to "Organisation ID", another dropdown menu set to "Contains", a text input field containing "RDN0001-ULTRA", and a "Go" button.

Select the organisation by clicking the radio button. The option will now be highlighted in yellow. Click the **Submit** button to proceed. A new page will appear informing you that you have been added to the organisation site.



The image shows a table titled "ORGANISATION LIST". The table has three columns: "AVAILABLE", "ORGANISATION ID", and "ORGANISATION NAME". The first row is highlighted in yellow and contains the following data: "No" under "AVAILABLE", "RDN0001-ULTRA" under "ORGANISATION ID", and "PGR Training at Northumbria University" under "ORGANISATION NAME". Below the table, there is a message "Click **Submit** to proceed." and two buttons: "Cancel" and "Submit".

AVAILABLE	ORGANISATION ID	ORGANISATION NAME
☒ No	RDN0001-ULTRA	PGR Training at Northumbria University

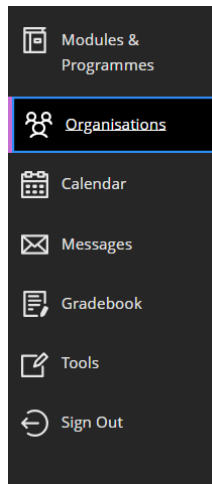
Displaying 1 to 1 of 1 items | Show All | Edit Paging...

Click **Submit** to proceed.

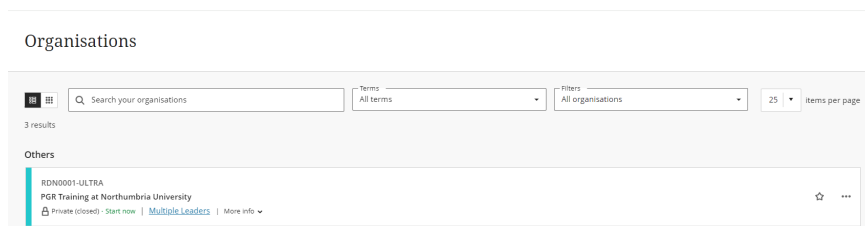
Cancel Submit

How to navigate to site once enrolled

From the main Blackboard menu, click on the **Organisations** tab



Click on the **PGR Training at Northumbria University** link.



If you do not have this option on your screen, please refer to the self- enrolment instructions on Page 3 of this guide.

Click on the **Courses for Postgraduate Research Students** link

