Student Guide
and
Profile of Learning Opportunities

Children’s Community Nursing team
Sunderland Royal Hospital
Contents

✓ Guidance for students and mentors

✓ Introduction to the Children's Community Specialist Nursing team (CCN)
  Children's Community Nursing, Cystic Fibrosis, Life limiting illness,
  Endocrine, Epilepsy, Gastroenterology and Diabetes.
  Including Philosophy and examples of services, CCN, Gastroenterology
  and Diabetes.

✓ CHS intranet site information about children's community and specialist
  nursing team

✓ Directorate of paediatrics and child health information

✓ Key issues to discuss and Learning Opportunities
  • Interpersonal skills
  • Use of information technology
  • Organisation and planning
  • Health and safety
  • Clinical skills
  • Care management
  • Information resources

✓ Learning zones

✓ Structured learning zone template

✓ Useful Telephone numbers

✓ List of commonly used terms

✓ Student/mentor Initial checklist

This document:

➢ details the learning opportunities available within the
  children's generic and specialist nursing team.
➢ is a brief introduction to the children's community nursing
  (CCN) team and the services they offer for children,
  families and colleagues within the Sunderland area.
➢ highlights a list of topics to discuss with your mentor.
  Please use this list as an informative guide.
Welcome to the Children’s Community Nursing Team

You will have been allocated a mentor prior to commencing your placement. Your mentor will help coordinate your learning experience throughout this placement. All mentors are prepared for the role and will be familiar with learning requirements. If you are unhappy with any aspect of your placement please discuss it at the earliest opportunity with your mentor or member of the CCN team.

May we remind students that it is their responsibility to fill in documentation.

The community nursing team works Monday to Friday excluding bank holidays. Generally we work 9am to 5pm, however often earlier or later visits are scheduled to fit with families, so be prepared to work a flexible system. Students and mentors must work at least 50% placement together.

At present the Sunderland community team consists of 11 members

- **Generic & Specialist CCN’s**
  - Lynne Hardy - Generic CCN
  - Trish Maltby - Generic and Endocrine
  - Christine Hopkinson - Generic and Cystic Fibrosis
  - Jill McDermott - Generic and care of children with Life limiting illness

- **Nursery nurses working with children with life limiting illness**
  - Claire Cook
  - Andrea Smith

- **Diabetes Nurse Specialists:**
  - Chris Hagland
  - Lisa Wilson

- **Epilepsy Nurse Specialist**
  - Moira Linsley

- **Gastroenterology Nurse Specialist**
  - Kate Potts

Paediatric Liaison Nurse
  - Christine Clark

Clerical support

Updated Feb 2010
The Team is based within Children's outpatients in the Niall Quinn centre at Sunderland Royal Hospital.

The geographical area covered by the team extends from South Tyneside in the north, Gateshead in the west and to Hartlepool in the south. Kate Potts (Children's Gastroenterology Nurse) is regionally funded and covers south Tyneside, Bishop Auckland and Darlington area as well.

The role of the team is to plan and carry out care at home whenever possible. To help children remain well and to help sick children to remain within the family home. Therefore the main aims of our team are to prevent admission and to facilitate early discharge from hospital.

Children’s Community Nursing Philosophy

By working with children and families we aim to provide the best possible care for children, enabling us to help children remain within the family unit.

By delivering community based care we aim to:

1. Prevent unnecessary hospital admissions
2. Reduce outpatient visits
3. Reduce length of hospital stay

* We recognise that each child, young person and family unit are individuals, and have individual needs

* The care we give will be research based, and will involve an assessment of the physical, emotional and social needs of the child, young person and family

* We aim to teach children, young people and carers, the skills and knowledge, to enable them to care and be cared for in the community

* We will actively promote health education, involving the child, young person and their carers

* We will act as a link between the community and hospital and all other agencies involved with the family

The CCN team are part of the Child health directorate

Updated Feb 2010
We have close links to both in and outpatient areas in Sunderland Royal Hospital

- F63 - surgical and orthopaedic
- F64 general children’s ward, 2 years to 17 years
- F65 general children’s ward, 0-2 years
- Children’s Accident and Emergency department
- Neonatal unit
- Children’s outpatients
- Child and family unit
- Adult services - diabetes, epilepsy and others

Kate Potts (Children’s Gastroenterology Nurse) also links with CCNs and wards in South Tyneside, Bishop Auckland and Darlington

Matron: Pauline Palmer

Work is varied, as the environments we work within you will therefore have the opportunity to experience many different working environments alongside health, non-health professional’s families and carers. We hope you find these experiences enjoyable and challenging.
Issues to discuss

✓ Awareness and introduction to team members CCN, outpatients staff, clerical support MDT

✓ Student and mentor responsibility

✓ Service and specialist information

✓ Checklist/initial interview

✓ Sickness/absence reporting

✓ Learning zones and opportunities/resources

✓ Demonstrate knowledge and understanding of issues involved in CCN

✓ Social/family, disease, condition, illness, health and safety, multi agency working, resource management, investigations and procedures, equipment.

✓ Procedure for referral to other agencies, wards, HV, school nurses, social services, medical SW, physio, respite, equipment loan, child and family, dietetics, GP or medics, child protection

✓ Support systems, team, local, regional.

✓ Location of policy/procedure files: nursing policies, health and safety, infection control manual, sickness policy, complaints procedure, lone worker policy
Learning opportunities: key elements

Interpersonal skills

<table>
<thead>
<tr>
<th>Learning opportunities</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication with children, young people, and families: -</td>
<td>CCN team</td>
</tr>
<tr>
<td>- Via telephone</td>
<td>Wards</td>
</tr>
<tr>
<td>- At home</td>
<td>Outpatients</td>
</tr>
<tr>
<td>- In community settings</td>
<td>Children, young people, families</td>
</tr>
<tr>
<td>In hospital, as in patients, outpatient or nurse led clinics</td>
<td>Interpreting services</td>
</tr>
<tr>
<td>Communication with other professionals -</td>
<td>? Speech and language</td>
</tr>
<tr>
<td>- Multi agency,</td>
<td>Multidisciplinary</td>
</tr>
<tr>
<td>- Health</td>
<td></td>
</tr>
<tr>
<td>- Non health</td>
<td></td>
</tr>
<tr>
<td>- Voluntary staff</td>
<td>Multi agency team</td>
</tr>
</tbody>
</table>

Use of information technology

<table>
<thead>
<tr>
<th>Learning opportunities</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of trust intranet</td>
<td>All staff</td>
</tr>
<tr>
<td>Understanding confidentiality</td>
<td>Nmc code of conduct/truest</td>
</tr>
<tr>
<td>Access to HISS system</td>
<td>protocol</td>
</tr>
<tr>
<td>Use of email</td>
<td>IT department</td>
</tr>
<tr>
<td>Use of internet to search for information/evidence</td>
<td>Library staff</td>
</tr>
</tbody>
</table>

Organisation/planning

<table>
<thead>
<tr>
<th>Learning opportunities</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cross agency working</td>
<td>CCN team</td>
</tr>
<tr>
<td>Referral systems</td>
<td>Clerical support</td>
</tr>
<tr>
<td>Allocation of referrals</td>
<td></td>
</tr>
<tr>
<td>Autonomous working</td>
<td></td>
</tr>
<tr>
<td>Ordering and upkeep of clinical equipment</td>
<td></td>
</tr>
</tbody>
</table>
Health and safety

<table>
<thead>
<tr>
<th>Learning opportunities</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awareness of working alone</td>
<td>CCN team</td>
</tr>
<tr>
<td>Disposal of clinical waste in the community</td>
<td>Lone worker policy</td>
</tr>
<tr>
<td>Provision of safe equipment</td>
<td>Mobile phone policy</td>
</tr>
<tr>
<td>Correct use of equipment</td>
<td>Infection control</td>
</tr>
</tbody>
</table>

Clinical skills

<table>
<thead>
<tr>
<th>Learning opportunities</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physiological observations</td>
<td>Equipment manufacturers</td>
</tr>
<tr>
<td>Administration of medication in home or educational establishment</td>
<td>Medical electronics</td>
</tr>
<tr>
<td>Preparation for investigations / screening</td>
<td></td>
</tr>
<tr>
<td>Distraction therapy</td>
<td></td>
</tr>
<tr>
<td>Empowerment</td>
<td></td>
</tr>
<tr>
<td><strong>Ongoing Chronic condition management issues, related to age, stage of development and stage of condition</strong></td>
<td></td>
</tr>
<tr>
<td>Enteral feeding</td>
<td></td>
</tr>
<tr>
<td>Trachestomy care</td>
<td></td>
</tr>
</tbody>
</table>

Care management: issues are varied depending on which

<table>
<thead>
<tr>
<th>Learning opportunities</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caring for a child with a</td>
<td>Multi agency team</td>
</tr>
</tbody>
</table>

Updated Feb 2010
<table>
<thead>
<tr>
<th>Disability/complex health need</th>
<th>CCN team</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supporting child, young person, family of a child with complex or chronic health needs</td>
<td>Paediatricians</td>
</tr>
<tr>
<td>Training Families, carers, education staff, volunteers to carry out nursing procedures</td>
<td>Physio's</td>
</tr>
<tr>
<td>Assessment of care, documentation, collection</td>
<td>O.T.</td>
</tr>
<tr>
<td>Planning of care</td>
<td>Dietician</td>
</tr>
<tr>
<td>Care plan, evaluations</td>
<td>Families</td>
</tr>
<tr>
<td></td>
<td>Schools</td>
</tr>
<tr>
<td></td>
<td>Social workers</td>
</tr>
<tr>
<td></td>
<td>Child protection guidelines</td>
</tr>
<tr>
<td></td>
<td>Guidelines/protocols/policies</td>
</tr>
<tr>
<td></td>
<td>Child development unit</td>
</tr>
<tr>
<td></td>
<td>Wards</td>
</tr>
<tr>
<td></td>
<td>Intranet</td>
</tr>
<tr>
<td></td>
<td>Internet</td>
</tr>
<tr>
<td></td>
<td>Guidelines for good practice</td>
</tr>
<tr>
<td></td>
<td>Journals</td>
</tr>
</tbody>
</table>
Terminology and abbreviations used verbally

- AR review – annual review
- BG tests – blood glucose tests
- CCN – children’s community nurse
- CF – cystic fibrosis
- COPD children’s – outpatients department
- EEG –
- Hba1c – a blood test for people with diabetes classifying levels of diabetes control
- NG feeds – nasogastric
- PEG – type of gastrostomy
Useful contact numbers

Community nurses

- CCNS ext 41236. Christine Hopkinson Mobile 07808 688024
  Kim Coxhall Mobile 07808 688025
  Trish Maltby Mobile 07808 688190
  Jill McDermott Mobile 07771 623698

- Diabetes nurses: Diabetes-direct line - 5699794. Ext. 42290.
  Chris Hagland Mobile 07710 646 292
  Lisa Wilson Mobile 07810 836298

- Epilepsy nurse: Moira Lindlsey ext. 49805

- Gastroentrology Nurse: Kate Potts ext. 42489
  Mobile 07799663518
  Pager 07659 508601

- Paediatric liaison nurse: Teresa laidler ext. 42419 Bleep 59837
- Clerical support: Beverley ext 41019
- Fax internal - 49005. Ext. 5699005

Consultants & secretaries

- Jill 42488. Dr G.R.Lawson bleep 51111 ext 42984
- Caroline 42899 Dr A Mellon. Bruce Bleep 51115 ext 42480

Other

- Answers (health and information help line) 5103133
- Child Development Unit 45244 Child Development Unit 45244
- Child & Family unit 49026/42507
  EBD service Tom Crake 45223/45235
  Adolescent psychiatry 45286
- Children’s outpatients: Reception 42063. Sisters office 42064
- Community Addiction team 5108933
- Diabetes UK 0207 636 6112. 0207 3231531
- Diabetes unit 42777. (5699606)
- Dietician - Heather McIntosh - bleep 51602. Ext 42833 tel - 5699013
  Heidi Connah - Ext 42833 tel - 5699013
- DLA - benefits helpline - 0800 882200
- Education & Training 49633/42200

Updated Feb 2010
- IT department help line 42705
- Learning disability team
- Library 42430
- Looked after children, Specialist HV 49980
- Paediatric Accident and Emergency 42135/42685
- Pre assessment clinic  42481
- Ward F65 49765
- Ward F64 49764
- Ward F63 49763
- Practice Placement Facilitator:
  Sonia Malt ext 47210 bleep 52273 mobile 07769 682053
- Senior Nurses: Pauline Palmer  Matron Bleep 52370
  Kim Coxall Practice Development Nurse  Bleep 52252
  Marie Craig  Designated nurse for Child Protection ext 45227
  Sandy Tait School nurse manager  ext 42481
  Pam Jacks Neonatal Unit manager ext 41788
- Security emergency 777 enquires 49185 external 5699185
- Speech and language enquires 49935
- Youth Offending team 41282

Other useful sources

- CCN office and COPD in Niall Quinn centre
- Intranet
- Internet
- School nurses and HV

Updated Feb 2010
The aim of the Community Children's Nursing Service is to facilitate early hospital discharge and whenever possible, prevent admission and/or ward attendance. Although the first service was set up in 1949 in Rotherham, Community Children's Nursing has been slow to develop, lacks structure and has various conceptual frameworks. Within the practice area the conceptual framework is one of an acute base with generic nurses.

The ethos or philosophy of the Community Children's Nurse (CCN) is one of negotiated, family centred care and home care records have been devised which parents are encouraged to use.

The main workload continues to be that of support and hands on nursing care to children with life threatening illnesses and complex health care needs within the home environment.

With the existence of the CCN service, families can have contact with the acute service if required ongoing nursing and psychological support at home or reassurance over the telephone.

Multidisciplinary and inter-professional working is evident and is highlighted with the links to other health professionals from both acute and community settings. To address some of the complex health care needs of the children with chronic illness the CCN team is part of many multidisciplinary teams within the hospital, eg. Nutrition team.

Referrals to the team are taken from the acute base and continue to be made by nursing and medical staff.

Additionally, cross boundary referrals are made from specialist areas such as the Regional Oncology Department (RVI) and the Cardiology department (FRH), networks are also being made with other trusts in an attempt to improve networking and collaboration.

The CCN team enables children who live with life threatening conditions to have local support. Statistics report that 80% of contacts are made at home, the remainder being children's outpatients, wards and schools/nurseries.

The CCN service is now well recognised within the Northern Region.

The future aim is to provide a more extensive service with a range of advanced practitioners.
PRINCIPLES REQUIRED FOR COMMUNITY CHILDREN’S NURSING PRACTICE

- Someone who maintains/promotes the normality of family
- Is a support to the family
- Practices family centred care
- Aims to improve/maintain the quality of life of the family while the child is going through a period of illness
- Can carry out technical procedures and teach them to the parents
- Can promote child protection
- Can promote normal growth and development of the child and family
- Can facilitate the sharing of the burden of care within the family and social support network
- Has a sound knowledge of the likely cause of events as a result of the disease or diagnosis of the child
- Has access to and credibility with other members of the health care team important to the family in hospital and in the community
**Children's Diabetes Nursing Service**

The Children's diabetes nursing team is based within the acute trust, covering a wide geographical area.

The diabetes team consists of

- 2x 37.5hr children's diabetes nurse specialists Chris Hagland and Lisa Wilson
- 2 Consultant Paediatricians Dr Lawson and Dr Bruce
- Paediatric Dietician Heather Allaway
- Specialist registrar attached to the team for 6months

**We Work in:**
- Community, homes, schools, nurseries, social services establishments and occasionally health centres
- Wards and hospital Outpatients: Multi disciplinary and Nurse led clinic
- Telephone - liaison nurse, contacting professionals seeking and giving information. Specialist nurse support, motivation, advice, titration of drugs and monitoring, education, information.

Due to the geographical size of the area, the Population is diverse, size, age, geography, poverty, health, ethnicity, access, and needs.

**WHO we work with:**
- Children, young people and Families
- Health professionals - hospital and community
- Non health professionals - teachers, Social workers, care
- Other voluntary, carers etc

**WHAT we do:**
- Assess - situation, issues, new or known caseload
- Plan - implement - Aims, care packages, discharge, service
- Support, advice, counsel, negotiate, advocate, resource, consult, specialist skills, choice, risk management
- Update/Educate- Dr, nurses, UNN, family, child, teachers, social workers
- Service - develop and maintain
- Clinic - children's diabetes, drop in nurse led clinic, young persons clinic.
- Access/refer/liase/discuss
- Document
- Insulin/illness management
- Plan and prepare for planned, discharge or admissions
- Follow up/ resource

**Where**
- Hospital - clinic - children's diabetes clinic Monday 9:00-12:30
  Nurse led clinic - 2nd Wednesday of month (evening) 16:00-20:00
  Young persons clinic 1st and 3rd Tuesday of the month
- Ward

Updated Feb 2010
Staff and other services

- Community - homes, schools, GP practices, educational courses - UNN, SENCO.
  Social services establishment and staff
- Telephone - for all service users

What we do

Clinical care:

- Give specialist advice and support including adjusting insulin doses, advise when to give extra insulin, illness management, telephone consultations, specific education re holiday, alcohol, sex, drugs, food, exercise,
- Deal with complex situations - as first contact Monday to Friday
- Work flexible hours to suit work demand - including contact out of hours and weekends
- Coordinate care from admission to discharge - plan discharge and support at home for newly diagnosed and any hospital admission
- Assess, plan, implement needs of new and ongoing service users
  - Negotiate, advocate, counsel, support, advise, update, teach, risk management, choice, options, empower.
- Lead and develop service

Community visits

- Home, Schools/Education to discuss diabetes management, holidays, to coordinate care, statement or needs
  - Child protection or social service meetings
- Liaise with community health professionals - school nurse, health visitor, youth offending nurse

Hospital work

- Clinics - routine multi disciplinary children's outpatient, transitional clinic and nurse led drop in clinic also information/education sessions
- Referrals to other services - psychology, chiropody, IRIS, education, social services, wards, Doctors - GP and consultants. Consult/refer to consultant/other services when need arises
- Link with hospital services - education, support, service for staff and patients.
- Work with the adult diabetes team to develop transitional service for young people
- Establish hospital Link nurses to effectively co-ordinate care, knowledge and training issues, update education packages on wards.

Service and professional

- Quality and audit
- Maintain and move service forward - identify, implement and audit new initiatives
- Maintain and develop written documentation, guidelines for clinical staff and service users
- Work with Pre and post registration nursing and other students
- Attend annual training and ensure personal professional standards are maintained including extended practice
- Attend local and regional diabetes meetings, also other relevant meetings: specialist nurse, children community nurse, Clinical supervision, IPR, child protection clinical supervision, unit and trust meetings.

Contact details

Office: (0191) 5699794
Mobiles: Chris Hagland 07710 646 292
Lisa Wilson 07810 836 298

Updated Feb 2010
ROLE OF THE CHILDREN'S
GASTRENTEROLOGY NURSE

Post commenced 9th April 2002 - a new service.
Is a 'Regionally' funded post covering: Sunderland
                                    County Durham
                                    South Tyneside

Sunderland:

- Work alongside Dr. Mellon - Paediatric Gastroenterologist.
- Hold joint monthly IBD clinics every 2nd & 4th Thursday of the month. Will follow up any children requiring further support/education regarding their condition, in the community through 'home visits'. Aim to take bloods prior to clinic to enable a full clinical assessment to be carried out during appointment - rather than having bloods taken in clinic then being contacted with results.
- Run nurse led ‘drop in clinics’ once a month in evenings for IBD patients & their families
- Attend School visits to educate teachers regarding a child’s needs in school and information upon the child’s given condition.
- All children with IBD who Dr. Mellon actively reviews - have contact numbers should they require any advice.
- Attend nutritional meetings and feeding clinics alongside members of the Nutritional Team.
- Conduct pH Monitoring, Breath Hydrogen test and Urea Breath tests.
- Provision of education upon Gastrostomy Care, IBD & any other GI condition, both in hospital & community.
- Act as an advisory role in care of gastrostomy care.
- Will meet families prior to making decision upon their child having a gastrostomy to discuss what it entails and show different types of tubes used. Will follow up patients in the community who have gastrostomy tubes inserted. Many children with complex health needs already involved with CCN team. Liase with CCN team on a regular basis.
- Take referrals from Tertiary Centre - mainly RVI. E.g. children having had bowel surgery, ACE procedures or any other GI condition.
- Research to be conducted to assess use of 'GAT' = Gastrostomy Assessment Tool. Devised by Maggie Bell. To commence February 2003 over a six month period.
- Will be involved in audit

COUNTY DURHAM:

- Work alongside Dr. H. Smith in Bishop Auckland Hospital & Darlington Memorial Hospital
- Work as in Sunderland being committed to two days monthly or as need arises.
- Conduct monthly IBD clinics in Bishop Auckland and Darlington.

Updated Feb 2010
Liase with CCN team and Stoma Nurse Specialist.

**SOUTH TYNESIDE:**

- Act as resource/advisory role in Gastrostomy care for health professionals (or any other GI problem)
- Will conduct teaching sessions upon gastrostomy care or other topics as requested.
- Liase with CCN team in follow up care of children discharged from SRH.
- Referrals should be through Dr. Mellon who will then pass on to me e.g. a child requiring a Lactose Breath Test.

**Student learning experiences:**

- Will discuss & observe role as set out above.
- Will gain increased knowledge of GI investigations & why they are conducted.
- Will gain increased knowledge in gastrostomy care.
- Will gain increased knowledge in importance of communication/networking in acute & community setting.
- Will observe assessment of child/families needs, planning care & implementation of care to meet these needs.
- Will be able to attend clinics.
- Will be able to attend endoscopy lists in theatre.

**CONTACT:**
Kate Potts,
Children’s Gastroenterology Specialist Nurse,
C/O Children’s Community Office,
Niall Quinn Centre,
Kayll Road,
Sunderland Royal Hospital.

Tel: 0191 - 5656256 ext. 42489
Mobile: 07799663518
Pager: 07659508601
Fax: 5699005

Hours: Monday – Friday 9.30-5.30
# Student/Mentor initial checklist

<table>
<thead>
<tr>
<th>Induction and orientation</th>
<th>Date</th>
<th>Comments</th>
<th>Student signature</th>
<th>Mentor signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation to department layout</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ensure initial interview and learning contract completed within first week of placement</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Explain role of mentor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discuss student responsibilities i.e. documentation professional approach</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduce to CCN and other relevant personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discuss CCN philosophy of care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discuss service, hours, access, users, multi agency and area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discuss contact &amp; availability: bleep, Phone, pager</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Identify multi disciplinary team</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hours of duty</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety working in the community</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sickness procedure</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Show location of student resource file</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Explain procedures</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>in case of the following: fire, cardiac arrest, security</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Orientate to location of fire/emergency equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discuss levels of education in relation to manual handling, infection control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discuss knowledge and understanding of Hiss system Patient care enquiry</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Show location of hospital policies Nursing policies, health and safety, infection control manual, complaints procedure, sickness policy, COSH, drug administration, Child protection</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Procedure for disposal of sharps, clinical waste, bodily fluids, drugs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Student evaluation form

Date of placement:

- Was your initial orientation sufficient  Yes/No

Comments

- Did you have adequate time and opportunity to discuss issues or concerns with your mentor  Yes/No

Comments

- Learning opportunities and learning zones appropriate and highlighted  Yes/No

Comments

- Did you have time to consolidate and reflect on study and achievement of learning outcomes  Yes/No

Comments

- Any other comments about practice placement
# Recommended Structured Learning Experience for Pre-Registration Students - Interprofessional Learning

WARD/DEPARTMENT…………………………

<table>
<thead>
<tr>
<th>Week 1</th>
<th>Week 2</th>
<th>Week 3</th>
<th>Week 4</th>
<th>Week 5</th>
<th>Week 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>WARD</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WARD</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WARD</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WARD</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Updated Feb 2010